

University of Seychelles



University of Seychelles
Knowledge hub of the Indian Ocean

Telephone: 4381222

WhatsApp: 2660988

marketing@unisey.ac.sc

www.unisey.ac.sc

<https://www.facebook.com/unisey>

<https://twitter.com/UniofSeychelles>

<https://www.instagram.com/universityofseychelles/>



University of Seychelles

Knowledge hub of the Indian Ocean

**LEGAL & QA PROCESSES AGAINST FRAUDULENT
ACTIVITIES:**

THE CASE OF THE UNIVERSITY OF SEYCHELLES.”

July 2024

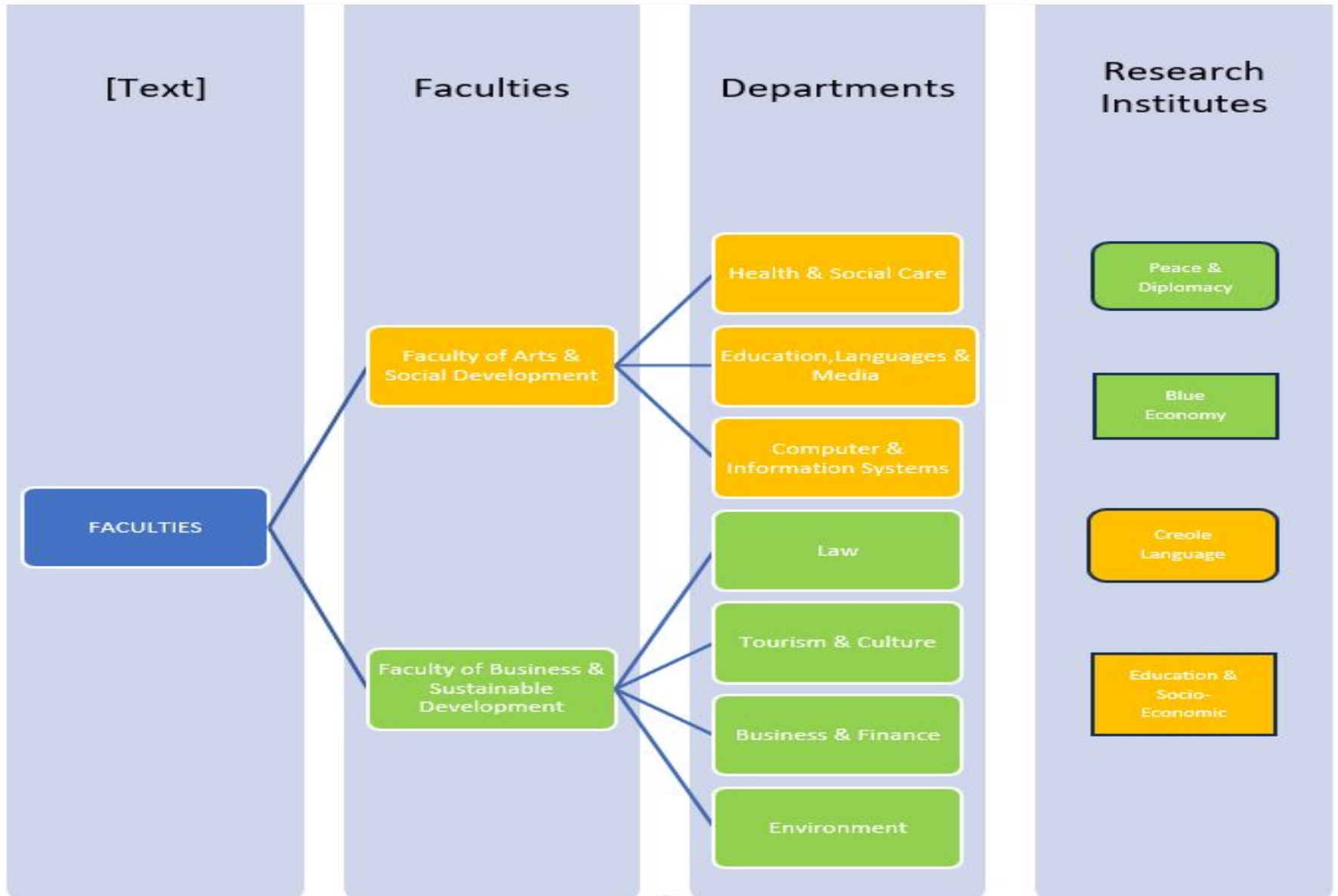
University of Seychelles

- Established in October 2009 under the Registration of Associations Act & officially recognised as a university, by the Government of Seychelles under section 6 of the Tertiary Education Act, 2011.
- UniSey was first accredited in 2015, by the Seychelles Qualifications Authority (SQA), for a period of five years (2015-2020) and was re-accredited in November 2021, for a further period of five years.
- The University of Seychelles is a not-for-profit organisation with financial (generate and manage its finances) and academic governance autonomy, guided by the Tertiary Education Act, 2011.



- Irrespective of its legal status, UniSey remains accountable to its stakeholders and society and upholds practices that support the achievement of its mission and legal and ethical mandates.

University of Seychelles Cont.



Finance Section Versus Fraud

- **Funding for Projects/Research & Grants:-**
 - ❖ All processes are central at the Finance Section (*All expenses and receivables are managed by UniSey*)
 - ❖ Projects & Grants has its separate and specific bank account
 - ❖ Director of Finance meet & attend to the external auditors of the funders;
 - ❖ Individual accounting system is integrated in UniSey's QuickBooks.
 - ❖ Monthly financial reports are produced and presented to the funders.

Compliance & Legal Section

Introduction

The University of Seychelles adopted a new structure for 2024 and introduced a new section - Compliance and Legal.

The Compliance and Legal Section reports directly to the Council (Board).

Aim and Objectives

Compliance and Legal plays a vital role in protecting the institution from legal challenges, reputational damage and financial losses by ensuring that the institution operates within the boundaries of the applicable laws and regulations both locally and internationally and adheres to ethical standards.

Compliance & Legal Section. Cont.

- UniSey has a lawyer providing any legal advices to the institution under a retainer contract.
- Ongoing internal control review for all the sections and departments within the institution performed by an external auditor.
- External auditor is also responsible to perform the end of year financial audit. This involves the review of current policies and procedures, observations and inquiry with the head of section/department and staff.

Compliance & Legal Section. Cont.

- Once the review has been completed all the findings and recommendations would be the action plan for the Compliance and Legal section.
- This provide a full picture of the current policy and procedures, the ones lacking and perform testing to ensure that all the present internal control are effective and efficient to detect and prevent fraud in the institution.
- Each section/department within the institution are responsible to prepare and issue policy and procedures relating to their section.

Quality Assurance (QA) Office

- Primarily, the QA Office plays a supervisory as well as a supportive role at UniSey.
- It is also the liaison between the university and the Seychelles Qualifications Authority.
- Central to its role, the QA Office provides support and directions to establish procedures for quality assurance aimed at improving the quality of education and related services provided by the university. The QA Office monitors the management of these procedures.
- The QA team comprises the Director and one Senior Quality Assurance Officer.
- The Director has the ultimate jurisdiction to appoint working groups or co-opt other members of staff to perform specific QA tasks.

QA Office, Cont.

The QA Office and working groups have the following in terms of reference, to:

- oversee and approve all Quality Assurance policies and procedures;
- present Quality Assurance policies/procedures and programmes to the Senate for approval;
- prepare a schedule of all academic programmes requiring validation;
- verify all academic programmes requiring validation;
- verify validation proposals for the above in good time and undertake a rigorous assessment of each one;

QA Office versus Fraud

At UniSey, as part of its responsibilities , the QA Office monitors and ensures that applicable QA processes are being followed and external regulations being respected through the following :

- ❖ Internal System audits that are objective and transparent all academic departments and administrative sections;
- ❖ Gather evidence to assure that UniSey is complying with its regulatory obligations;

QA Office versus Fraud

- ❖ Implementation and monitoring of the Institutional Accreditation Action Plan;
- ❖ Through SENATE sub-committee conducts development & review of applicable policies & procedures;
- ❖ Conduct sensitization & awareness with both staff and students.



QUESTIONS?



**Thank you for your time &
attention!**